

#### **Appendix to the Privacy Policy: Japan**

1. The following sentence shall be added to the introductory section of the Privacy Policy before the start of clause 1:

“For the purpose of the Privacy Policy, “HK Express” means Hong Kong Express Airways Limited. HK Express is responsible for handling your Personal Data and acts as a point of contact for any enquiries, complaints, data corrections or update requests”.

2. The first sentence of Section 5 (Who we share your Personal Data with) of the Privacy Policy is replaced by the following language:

“In certain circumstances, to the extent permitted by the Act on Protection of Personal Information of Japan (Act No.57 of 2003) and based on your consent if required by the law, we will disclose your Personal Data to third parties as described below:”

3. Processing of special categories of Personal Data

- a) We will collect and handle sensitive Personal Data, for example, when we handle requests for special medical or access assistance or your specific dietary requirements that may indicate your religious or other beliefs.
- b) We will typically ask you for your consent when collecting, handling or share with a third party this type of Personal Data, unless we are otherwise permitted to process such Personal Data under the Act on Protection of Personal Information of Japan (Act No.57 of 2003) (APPI).

4. Your rights

In addition to the Section 8 (Your rights) of the Privacy Policy, in certain circumstances, you may have the rights under the APPI to ask us to:

- a) correct, add or delete Personal Data if the Personal Data held by us is not accurate;
- b) stop the use or sharing with a third party of, or delete, Personal Data if the use or sharing is against the rules of the APPI;

These rights are subject to certain exemptions to safeguard the life, body or assets of you or a third party (e.g. the prevention or detection of crime) and our interests, due to requirements of other laws or availability of less onerous options.

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